

<b>JOB TITLE:</b>	<b>Management Accountant</b>
<b>Reports To:</b>	<b>Financial Controller</b>
<b>Department:</b>	<b>Finance</b>
<b>Contract Type:</b>	<b>Temp</b>
<b>Salary &amp; Bonus:</b>	<b>Day rate to be negotiated</b>
<b>Location:</b>	<b>London EC2A 3SB with hybrid homeworking</b>

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### **About us**

Charterhouse Group delivers technology solutions that drive business success. We have established an industry-wide reputation for pushing the boundaries of technology for over 27 years. Delivering integrated solutions to companies throughout the UK, and internationally, we have built a reputation for forming strong and long-lasting partnerships with our customers. We offer genuine value to our clients and strive to exceed expectations in everything we do.

We are looking for talented and highly motivated people. We understand that the key to our success is our people. For this reason, we are committed to attracting and retaining the best possible candidates. Therefore, we offer a fun, innovative and a fast-paced environment where career development, reward and recognition are a priority.

If you want to join a multi award-winning business, passionate about technology and its customers, credible in the market with a stimulating working environment - then we want to speak to you.

### **Our Vision**

Excellence in converged voice and data solutions; creating strong strategic partnerships and delivering a great client experience from a stimulating working environment.

### **Our Values**

Respect, Responsibility, Teamwork, Commitment, Excellence and Passion.

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### **Role Purpose**

The Management Accountant role will provide significant support to the Financial Controller, helping to produce high quality information as part of the finance team, controlling all financial aspects of the business.

## **Duties and Responsibilities**

- Managing and producing analysis on the admin costs in all departments during the month end process
- Preparing various P&L streams across all departments alongside the other 2 management accountants
- Producing monthly balance sheet reconciliations
- Producing monthly salesman commission statements
- Business partnering across other departments outside of finance; including marketing and provisioning teams
- Preparation of the P11D Return
- Producing the cash and bank reconciliations for the group
- Producing the Fixed Asset Register and Depreciation reconciliations

## **Required Competencies (Skills, Knowledge, Experience and Attitude)**

### **Essential**

- Part ACCA/CIMA qualified or 2+ years in a management accounts role
- Strong excel and systems knowledge (aBILLity, MS Great Plains experience would be beneficial)

### **Desirable**

- Experience in the Unified Communications sector

### **Personal Attributes**

- Clear and efficient communication skills
- Comfortable dealing with Senior Management
- 'Can do' attitude
- Team Player

Closing date for applications – Friday May 7<sup>th</sup>, 2021

No Agencies please