

JOB TITLE: **Head of FP&A / Business Partnering**

Department: **Finance**

Contract Type: **Permanent**

Location: **London / home (able to be in the London office 2 to 3 days per week)**

About us

Charterhouse Group delivers technology solutions that drive business success. We have established an industry-wide reputation for pushing the boundaries of technology for over 27 years. Delivering integrated solutions to companies throughout the UK, and internationally, we have built a reputation for forming strong and long-lasting partnerships with our customers. We offer genuine value to our clients and strive to exceed expectations in everything we do.

We are looking for talented and highly motivated people. We understand that the key to our success is our people. For this reason, we are committed to attracting and retaining the best possible candidates. Therefore, we offer a fun, innovative and a fast-paced environment where career development, reward and recognition are a priority.

If you want to join a multi award-winning business, passionate about technology and its customers, credible in the market with a stimulating working environment - then we want to speak to you.

Our Vision

Excellence in converged voice and data solutions; creating strong strategic partnerships and delivering a great client experience from a stimulating working environment.

Our Values

Respect, Responsibility, Teamwork, Commitment, Excellence and Passion.

Role Purpose / Job Description

Charterhouse Group are at a critical stage in their development - having acquired 5 separate businesses in the last year alone - and are undergoing significant investment in internal systems and infrastructure to best enable the organisation as a whole to take advantage of the opportunity ahead.

The Head of FP&A is key to this development. A highly visible role and a key part of the finance management team, working alongside the Group Financial Controller and the Head of Transaction Services. You will support the CFO, CRO and the rest of the Executive Team, and will be responsible for the classic FP&A duties of financial planning, budgeting and forecasting for the separate divisions and the group as a whole; as well as owning the reporting and MI packs that go to the Board on a monthly basis. Additionally, you will conduct regular cashflow forecasting and net debt/gearing

reporting as well as providing valuable insight and commercial analysis on a range of issues and on an ad hoc basis.

You will be expected to bring an innovative approach to the wider finance team, looking to continually improve internal processes and enhance the reputation of the finance department. There will be times when you have to roll up your sleeves and dig in, but you will be able to maintain sight of the ultimate end goal and stick to the plan of how to get there. You will also be a key part of the IT systems evolution, acting as finance champion in the fostering of an integrated, collaborative data-led culture within the organisation as a whole.

Duties and Responsibilities

- Budget-setting at a group and divisional level, to incorporate P&L, cashflow and balance sheet.
- Rolling forecasts as above, including the managing of a diverse range of inputs, identifying risks & opportunities, providing insight and commentary as required.
- Compile monthly CFO, CRO and MI packs for provision to the Executive Team & PE Board.
- Develop, measure and track meaningful KPIs, with a focus on value creation.
- Business and Investment case modelling.
- Business Partner to Sales and Marketing, providing sales forecast, pipeline and lead generation and conversion analysis.
- Weekly Cashflow forecasting
- Monthly net debt and gearing forecasts, highlighting risks and proposing mitigation actions
- Finance champion to on-going systems development and implementation (Sales CRM, Sales quoting tool, Service desk, Marketing platform, Accounting platform) ensuring the benefits are understood, documented and realised across the group as a whole.
- Enhance data integrity and reporting controls to enable agile scenario reporting and analysis

Required Competencies (Skills, Knowledge, Experience and Attitude)

- Qualified accountant with 5+ years of FP&A experience in a PE-backed organisation
- Commercial business partnering experience
- Confident communicator, comfortable at all levels of the business
- An effective influencer
- Advanced Excel and financial modelling skills
- M&A experience (beneficial)
- Proven track record of facilitating change & process improvement

Personal Attributes

- Able to handle multiple workstreams, prioritise and deliver
- Able to pick things up quickly and work autonomously
- A collaborative and solutions-based approach
- Communication and influencing skills
- High degree of pride in their work with a focus on high quality outputs and easy to use analysis
- Ability to simplify and clarify complex problems and clearly identify what is critical and what is not

- Prepared to call out areas where improvement is needed and clearly articulate the alternatives and suggested solutions & requirements